

HMIS Liaison's Meeting Agenda

October 27, 2022 @ 11 am (after the User Group Meeting)

Priority Topics	Notes/Comments
<p>1. General Announcements</p> <ul style="list-style-type: none"> ✓ ACHMIS Website Updated ✓ Annual Privacy and Security 2.0 Training ✓ User group meeting attendance tracking ✓ Upcoming HDX reports ✓ Data Quality Training <ul style="list-style-type: none"> ○ Head of household ○ Disabling condition ○ Housing Move-in dates ○ Annual Assessment vs. Status Update ✓ Last meeting of the year 	<ul style="list-style-type: none"> ✓ Our website has been updated. Suzanne will walk you through the latest features. https://achmis.org/ ✓ Newest version of the training to go live soon. Taking the training every year will become a requirement to keep Clarity HMIS access active. Estimate Date November 1, 2022 ✓ A lot of new updates and discussions regarding our CoC and HMIS happen during the meeting. Therefore, to encourage participation, we are tracking the attendance for the meeting. ✓ Dates and more ✓ Slides below. ✓ Helpful tips on keeping the DQ errors to the minimum ✓ Slides below ✓ No Liaisons meeting in the month of November or December
<p>2. Q & A</p>	<ul style="list-style-type: none"> ✓ Send us your questions ahead of the meeting, so we can better assist you.

HUD Exchange Reporting:

Longitudinal Systems Analysis (LSA)

- Uploads start November 1, 2022
- Draft Deadline November 18, 2022
 - *Liaisons review by November 4; HMIS team reach out November 7*
- Data Cleanup and HUD Review November 28 - January 10
- Deadline January 11, 2023

System Performance Measures

- Deadline February 28, 2023

2023 Point-in-Time Count (PIT)

- The PIT Count will be scheduled during the last two weeks of January 2023

Longitudinal Systems Analysis

Data Analysis → Alameda Clarity System Reports → Data Quality

- **Agency: LSA Data Cleanup: Overlapping Enrollments**

- Entry/Exit Enrollment Overlaps

(Many of these records will be appropriate overlaps. Please look for inappropriate overlaps between homeless and housed projects. These records will need to be corrected. They may require coordination with other providers.

- **Agency: LSA Data Cleanup: Head of Household Data**

- Program Enrollment HH with no HoH
- Head of Household Less Than 16 Yrs Old at Project Start
- Head of Household < 16 Years Old At Project Start and Only Household Member
- Heads of Household with Move-in Dates Outside of Enrollment

- **Agency: LSA Data Cleanup: Funding Source and Configuration Issues**

- **Agency: LSA Data Cleanup: Length of Stay and Utilization Overview**

Longitudinal Systems Analysis

Data Analysis → Alameda Clarity System Reports → Data Quality

REPORT LIBRARY	EXPLORE	DATA ANALYSIS
DATA ANALYSIS		
Built-In Reports		
Alameda Clarity System Reports		
None		
Demographics Dash		🔗
HCPC HSAP/HHAP Supplemental Outcomes Dashboard		🔗
HCAP Dashboard		🔗
Recovery Dashboard Investigation (Returns To Homelessness)		🔗
SAP Client Tracking		🔗
User Info Dashboard		🔗
Whole Person Care - Client Documents		🔗
Whole Person Care - Weekly report		🔗
Data Quality		
Agency LSA Data Cleanup: Funding Source and Configuration Issues		🔗
Agency LSA Data Cleanup: Head of Household Data		🔗
Agency LSA Data Cleanup: Length of Stay and Utilization Overview		🔗
Agency LSA Data Cleanup: Overlapping Treatments		🔗

Housing Move-In Dates

Housing move-in dates are limited to permanent housing projects:

✓ Rapid Re-Housing (RRH) and Permanent Supportive Housing (PSH):

Date the client moves into a permanent living situation whether subsidized by the current enrolled PSH or RRH project, a different project or subsidy, or without any subsidy at all.

Enroll 'BK-MAF-Rapid Rehousing/CoC' program for client Millie South

Program Date	10/27/2022
Relationship to Head of Household	Self (head of household)
Zip Code of Last Address	94549

COMPLETE HOUSING MOVE-IN DATE WHEN CLIENT MOVES INTO A PERMANENT HOUSING UNIT

Housing Move-In Date	11/1/2022
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PRIOR LIVING SITUATION

Note: The housing move-in date may be but is not necessarily the date the lease was signed or goes into effect. For example, if the lease is signed on 2/20 but the client does not move into the unit until 2/24, the "move-in date" should be recorded as 2/24.

Disabling Condition

Individual Disability records created at project start, update, and project exit.

✓ An answer of **"Yes"** to Developmental Disability and HIV/AIDS automatically qualify the client for an answer of **"Yes"** to Data Element **Disabling Condition**.

DISABLING CONDITIONS AND BARRIERS

Disabling Condition	No
Physical Disability	No
Developmental Disability	Yes

⚠ You have selected "Yes" for Developmental Disability but "No", "Client doesn't know", "Client refused", or "Data not collected" for Disabling Condition. Please correct the Disabling Condition field or the Developmental Disability field, as appropriate.

Chronic Health Condition	No
HIV - AIDS	No
Mental Health Disorder	No
Substance Use Disorder	No